

**CENTER FOR INFRASTRUCTURE RENEWAL
ADVISORY PANEL (CAP)
BYLAWS**

Preamble

The Center for Infrastructure Renewal's (CIR) mission is to facilitate the creation of state-of-the-art methods, technologies and solutions for accelerating infrastructure renewal. Driven by cross-industry and government agency collaboration, the Center will accomplish this by focusing on multidisciplinary research, innovation and workforce development.

Mission

Members of the Center for Infrastructure Renewal Advisory Panel (CAP) are dedicated to solving industry infrastructure-engineering problems through research and workforce development. The CAP will provide guidance and advice on new areas of research and innovation, workforce training needs, and connections to additional industry resources and opportunities. CAP members can advocate on future research directions in the infrastructure fields, and provide networking opportunities as appropriate.

Membership

The CAP is a group of accomplished professionals with knowledge of infrastructure sectors that are in the scope of the CIR and/or business or government entities. The panel will be comprised predominantly of individuals from Texas. Representation will be from the various elements of infrastructure, and both the private and public sectors will be represented.

The panel will have approximately 20 members. Individuals will be appointed to the panel for three-year terms and may be reappointed for additional two terms.

Officers

The chair and vice-chair of the CAP shall be appointed by panel members in coordination with the CIR director to a two-year term. The chair and vice-chair may be reappointed for up to one additional term.

In the event that the chair is unable to complete his or her term, the vice-chair shall assume the role of the chair until the completion of the departed chair's term. The vacancy for the vice-chair shall be appointed by the new chair in consultation with the CIR director.

In the event that the vice-chair is unable to complete his or her term, a new vice-chair shall be appointed by the new chair in consultation with the CIR director, and shall serve the balance of the departed vice-chair's term.

Bi-Annual Meetings

The CAP will meet twice annually for one day, in the Spring and Fall. In person meetings shall normally occur in Bryan, Texas, unless otherwise approved by the CIR director and specified in the meeting notice. CIR will develop and distribute minutes of panel meetings.

Selected elements of the following will generally be part of the bi-annual meeting:

1. A brief overview and update of the CIR, its goals and directions.
2. Identification and discussion of key research issues facing the Center in the conduct and development of its programs to solve industry infrastructure-engineering problems.
3. A round table discussion involving the entire CAP focused on outreach/workforce development training.
4. A luncheon address by an invited infrastructure-engineering industry leader/CAP member intended to present her/his ideas or viewpoints on the future directions of infrastructure in her/his field of interest.
5. A series of brief presentations in poster format by CIR members and affiliated students to showcase ongoing research, intended to familiarize members of the panel with the breadth and scope of the research studies.

Governance

The above bylaws shall be approved by two-thirds majority of a quorum present by voting at a regularly scheduled CAP meeting. Proposed changes to the bylaws shall be provided to all members at least 30 days prior to the date of the meeting where the vote is to be taken.

A quorum of the CAP shall consist of a simple majority of the existing panel members.

The CAP may establish other rules and procedures consistent with these bylaws to assist in the efficient functioning of the CAP, by vote of a simple majority of a quorum present.

In the event of a tie, the chair shall vote to break the tie.